

Start Date _____

Teen / Adult

Class Time _____

STUDENT ENROLLMENT CONTRACT

La Porte Driving School #2027
 410 E Fairmont Parkway, Suite D-1, La Porte, TX 77571
 281-470-8883 or 281-470-8884 fax

Please print only

 Last Name, First Name Middle Initial Date of Birth SSN * or Driver's License #

 Street Address City, State Zip Code Age Sex F M

*** DISCLOSURE OF SOCIAL SECURITY NUMBER (SSN) IS VOLUNTARY.** Your SSN is requested to ensure that payments of any necessary refunds filed on a bond claim may be done in accordance with the Texas Comptroller of Public Accounts requirements.

CLASSROOM INSTRUCTION

Number of Lessons 16 Length of Course 32 Hrs. Length of Lesson 2 Hrs. Cost per Lesson \$ 7.10 Course Rate \$ 113.00

BEHIND-THE-WHEEL INSTRUCTION

Number of Lessons 7 Length of Course 14 Hrs. Length of Lesson 2 Hrs. Cost per Lesson \$ 30.30 Course Rate \$ 212.00

1st Payment: \$ _____ Date: ____ \ ____ \ ____

2nd Payment: \$ _____ Date: ____ \ ____ \ ____

Payment \$ _____ Date: ____ \ ____ \ ____

Road Test \$ 50.00
 Total Amount of Contract \$ 375.00
**** Administrative Expenses (up to \$50) \$ 50.00**
 Full Course Discount -100.00
 Amount after Discount \$ 275.00

A **no-show fee of \$ 10.00** will be charged if the school is not notified of a cancellation at least 24 hours (M-F) or 48 hours (week-end) prior to a scheduled in-car lesson.

Classroom instruction begins ____ \ ____ \ ____ at ____: ____ o'clock ____ M. and is expected to end ____ \ ____ \ ____ . All make-up classroom assignments and in-car instruction must be completed by ____ \ ____ \ ____ . All make-up classroom assignment and in-car instruction must be completed by ____ \ ____ \ ____ . **Parent's initials concerning dates** _____

REFUND POLICY

- Refund computations will be based on actual instruction received through the last date of attendance.
- The effective date of the termination for refund purposes will be the earliest of the following: the last day of attendance, if the student is terminated by the school; or (b) the date of receipt of written notice from the student.
- If tuition is collected in advance of entrance and, **** if after the expiration of the 72-hour cancellation privilege, the student does not enter school, terminates enrollment, or withdraws, the school may retain up to \$50 as administrative expenses;** and, from the remainder, shall refund that portion of the classroom tuition and fees and behind-the-wheel tuition and fees for services not previously received by the student.
- Refunds for items of extra expense to the student, including instructional supplies, books, laboratory fees, service charges, rentals, deposits, and all other such ancillary miscellaneous charges, will be made within 30 days after the effective date of enrollment termination; if these items are stated separately and shown as part of the data furnished the student before enrollment.
- A full refund of all tuition and fees is due and refundable in each of the following cases: (a) when an enrollee is not accepted by the school; (b) if the course of instruction is discontinued by the school at this location; or (c) if the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or misrepresentation by the owner or representation of the school.
- Refunds shall be completed within 30 days after the effective date of termination.

READ ENTIRE CONTRACT BEFORE SIGNING (three pages)

 Signature of Student (if the student is 18 years old or older)

 Date

 Signature of Parent or Guardian (if student is under the age of 18 years old)

 Date

 Signature of School Representative

 Date

WAIVER

I, _____, the parent or legal guardians of _____ agree that my son/daughter may be provided in-car instruction on an individual (one-to-one) basis with only the instructor and the student present in the vehicle. This waiver shall be effective for all in-car lessons. I understand that the school will make every effort to schedule two to four students per vehicle. If I choose not to sign this waiver, my initials below signify my understanding that my son/daughter will be prohibited from in-car instruction if he/she is the only student available for an in-car lesson.

 Signature of Parent or Guardian

 Date

 Signature of School Director

Parent's initials if waiver is REFUSED _____

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STUDENT ENROLLMENT CONTRACT

- This agreement constitutes the entire contract between the school and the student and no verbal assurances or promises not contained herein shall bind the school or the student.
- The school is prohibited from issuing a DE-964 if the student has not met all of the requirements for course completion, and the student should not accept a DE-964 under such circumstances.
- This driver education school maintains business vehicle insurance as required by the Transportation Code, Chapter 601, and uninsured or underinsured coverage.

STUDENT ACKNOWLEDGMENT

I have been furnished a copy of the school tuition schedule; cancellation and refund policy; and school regulations pertaining to absence, grading policy, progress, and rules of operation and conduct. I further realize that any grievances not resolved by the school may be forwarded to: Texas Education Agency, Driver Training, 1701 North Congress Avenue, Austin, TX 78701. Telephone: (512) 936-6777.

CANCELLATION POLICY

A full refund will be made to any student who cancels the enrollment contract before midnight of the third day, excluding Saturdays, Sundays, and legal holidays, after the enrollment contract is signed by the prospective student, unless the student has completed the course and accepted a certificate of completion during that period.

DRIVER EDUCATION ENROLLMENT POLICIES

ATTENDANCE / ABSENCE

If a student is absent in excess of 25% of the scheduled classroom training time, he/she will be terminated. A full hour of absence is charged to the student when he/she does not attend the full 55 minutes of instruction during a 60-minute period.

GRADING / PROGRESS

Appropriate standards shall be implemented to ascertain the progress of the students. Progress standards shall meet the requirements of the current rules adopted by the commissioner of education.

Mastery is a prerequisite to awarding a grade of 70 or above. Evidence of mastery shall be determined by one or more of the following methods: 1) unit tests; 2) written assignments; 3) skills performance checklist; and 4) comprehensive examinations of knowledge and skills.

The progress evaluation record shall be of the type and nature to reflect whether the student is making satisfactory progress to the point of being able to complete all subject matter within the allotted time provided in this contract.

RULES OF OPERATION AND CONDUCT

A student or prospective student may be dismissed or barred from the class for tardiness; drunkenness or consumption of alcohol on the premises; rude, vulgar or disruptive behavior in the classroom; smoking or using tobacco products; or being generally inattentive (sleeping, reading, etc.) during class. Students terminated for violating rules of conduct may be readmitted at the discretion of the school director.

NOTICE TO PARENTS AND GUARDIANS FROM THE TEXAS EDUCATION AGENCY

The Texas Education Agency licenses this driver education school and its instructors. As the parent or guardian of a teenager, you are entitled to know the minimum requirements of a teen driver education course.

- There are thirty-two (32) required hours of classroom instruction. The classroom instruction phase shall be completed within the timelines stated in this contract and all 32 hours must be attended and successfully completed or made up. Only two (2) hours of scheduled classroom instruction are permitted per day.
- Your teen must attend the first six (6) hours of classroom instruction before a learner's permit will be issued by DPS.
- Seven (7) clock hours of in-car driving instruction and an additional seven (7) clock hours of in-car observation are required. Sixty (60) minutes of actual driving per day is the maximum allowable.
- There is a maximum of four (4) hours of driver training activities per day. These activities include scheduled classroom, make-up classroom, behind-the-wheel driving, and simulator training. In-car observation time is unlimited. If your teen transfers to another school or driver training program, timelines may change and credits for classroom and/or in-car training may not be transferable to the new driver training school.
- In-car driving and observation must be completed within the timelines stated in this contract. (Note: During peak enrollment periods, in-car instruction times could be subject to availability.)
- **IF YOU HAVE REASON TO BELIEVE THAT THESE MINIMUM REQUIREMENTS ARE NOT BEING MET, PLEASE CALL THE TEXAS EDUCATION AGENCY AT (512) 936-6777.**

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PLEASE MAKE SURE YOU ALWAYS RECEIVE A RECEIPT FOR PAYMENTS!!!

This agreement constitutes the entire contract between the school and the student and no verbal assurances or promises not contained here in shall bind the school or the student.

The school is prohibited from issuing a DE-964 if the student has not met all of the requirements for course completion, and the student should not accept a DE-964 under such circumstances.

Both the student and the school agree that the terms of this contract shall be terminated 180 days after the first day of instruction. The student's driving permit shall be cancelled if the course is not successfully completed within the same 180 day period.

CLASSROOM

Special Makeup Class - \$10.00 per 2-hour makeup.

Each student is issued a **workbook** no extra charge to use, which is required to be completed and returned to the classroom instructor. If this book is defaced it must be replaced and the charge will be \$10.00.

Students will be issued a **DRIVE RIGHT textbook**, which will correspond to their workbook. The textbooks are the property of the school and are to be picked up and turned in at each class session. Be sure your classroom instructor checks in your book when you turn it in. Any lost or defaced book will result in a \$30.00 charge to the student. We have too many books WALK OFF and in order to keep the cost of our course down, this is a necessary step.

IN-CAR

ROAD TEST Each student will be given a driving test during his or her seventh hour of driving. If the student does not pass this with a grade of 70 or above they will be required to take a minimum of one (1) additional hour of in-car training and to retake the road test – There will be a charge of \$45.00. Until successful completion of the road test the students DE-964 will be held.

NO-SHOWS If a student fails to cancel a driving appointment and does not show up, or shows up without a permit they will be charged for a no-show as follows:

- Tuesday through Friday driving appointments must be cancelled at least 24 hours in advance. There will be a charge of \$10.00 for weekday no-shows.
- Saturday and Sunday appointments must be cancelled no later than 7:00 p.m. on Thursday. If not cancelled prior to this deadline and the student no-shows there will be a charge of \$20.00.
- All Monday appointments should be cancelled no later than Friday at 4:30 p.m.

All no-shows must be **paid** within the week they occurred or before the student's next drive time. Whichever comes first?

MAKEUP POLICY Makeup is required on **ALL** absences and is given as follows:

- A student may come into a regularly scheduled class covering the same lesson as missed for no extra charge. The instructor must approve this in advance.
- A student may request a special makeup class, usually done on a Saturday; this requires a minimum of 3 students and has a charge of \$10.00 per student. This will be a permanent record added to the student's file

Student Name _____
(Please Print)

Student Social Security # _____

Student Signature _____

Home Phone _____

Alternate/Cellular Phone _____

Parents Signature _____

Alternate/Contact Phone _____